

Central Baptist Church
P.O. Box 295
Jamestown, RI 02835-0295

Request to borrow following items:

		# Borrowed
Tents (indicate quantity) There are two different sizes of tents: small and large. Each of the three large tents is packaged in a color-coordinated bag (green, red, or blue).	Small	[] Tent(s)
	Large	[] Tent(s)
Tables (indicate quantity)		[] Table(s)
Folding Chairs (indicate quantity) Please borrow non-padded chairs for outdoor use.		[] Chair(s)
Kitchen Equipment (indicate items and quantity) Coffee pots, dishes, silverware, etc.		[]

Agreement

Reservations for borrowing church property will be handled on a first-come, first-served basis by contacting CBC's administrative assistant at 423-1651 or tanya@cbcjamestown.com. The borrower is to complete, sign and return this form to the administrative assistant.

Items are to be picked up and returned at a time when the church building can be opened and closed by a designee of CBC.

Those allowed to borrow equipment are 1.) other churches; 2.) active CBC members and associates; and 3.) community organizations.

A replacement charge will be levied to replace any items that are broken. A cleaning fee will be levied to clean anything not returned in its original state.

Please indicate pick-up and return dates:

Pick-up date: _____ Return date: _____

I agree to the above:

Borrower Date

Administrative Assistant Date

Phone number / E-mail address

Items Returned

Date:

AA:

