

**Central Baptist Church**  
**P.O. Box 295**  
**Jamestown, RI 02835-0295**

**Request to borrow following items:**

|   |       | <b># Borrowed</b> |
|---|-------|-------------------|
| <b>Tents</b> (indicate quantity)<br>There are two different sizes of tents: small and large.<br>Each of the three large tents is packaged in a color-coordinated bag (green, red, or blue). | Small | [ ] Tent(s)       |
|   | Large | [ ] Tent(s)       |
| <b>Tables</b> (indicate quantity)   |       | [ ] Table(s)      |
| <b>Folding Chairs</b> (indicate quantity)<br>Please borrow non-padded chairs for outdoor use.   |       | [ ] Chair(s)      |
| <b>Kitchen Equipment</b> (indicate items and quantity)<br>Coffee pots, dishes, silverware, etc.   |       | [ ]               |

**Agreement**

Reservations for borrowing church property will be handled on a first-come, first-served basis by contacting CBC's administrative assistant at 423-1651 or tanya@cbcjamestown.com. The borrower is to complete, sign and return this form to the administrative assistant.

Items are to be picked up and returned at a time when the church building can be opened and closed by a designee of CBC.

Those allowed to borrow equipment are 1.) other churches; 2.) active CBC members and associates; and 3.) community organizations.

A replacement charge will be levied to replace any items that are broken. A cleaning fee will be levied to clean anything not returned in its original state.

Please indicate pick-up and return dates:

Pick-up date: \_\_\_\_\_ Return date: \_\_\_\_\_

I agree to the above:

\_\_\_\_\_  
Borrower Date

\_\_\_\_\_  
Administrative Assistant Date

\_\_\_\_\_  
Phone number / E-mail address

**Items Returned**

**Date:**

**AA:**